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**REQUEST FOR PROPOSAL (RFP) AMENDMENT**


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RFP NO.	RFP DATE	AMENDMENT NO.	AMENDMENT DATE
352246	August 5, 2021	1	August 12, 2021
<b>ISSUED BY AND RETURN TO:</b> Central Plateau Cleanup Company P.O. Box 1600 Richland, WA 99352 Attn: Ginny Jacobsen 509/376-7955 (tele) Ginny_T_Jacobsen@rl.gov (e-mail)		DUE DATE	
		This amendment does not change the date by which offers are due unless a date and time is inserted below.	
		DATE	TIME

**DESCRIPTION OF AMENDMENT**

The purpose of this amendment is to provide a response to the questions submitted for RFP 352246.

1. **RFP Section 3.2.4, Past Performance, page 8.** The RFP requires three references for Past Performance subcontracts. In the fifth bullet it states the offeror shall provide three technical documents for each reference. Is this technical document requirement for three examples overall or for three documents per Past Performance subcontract (total 9)?

**References for three subcontracts and a total of three technical documents is required.**

2. **RFP Section 3.2.1, Page 7, Company Experience clarification.** For the Company Experience section of the proposal, the RFP states that the offeror shall discuss the Offeror's, and any proposed subcontractors', prior record, in performing services or delivering products similar in size, content, and complexity to those required in this Request for Proposal. Specific emphasis shall be placed on previous projects where the Offeror provided regulatory and technical support to DOE sites and related document preparation. The Experience Qualification Standard #3 (page 12 of RFP) instructs the offeror to demonstrate experience and include it in the **Past Performance** section of Vol 1. Should this qualification standard be corrected to instruct that the contractor's experience be included in the **Company Experience** section of Vol 1?

**Company experience as defined in 3.2.1 needs to be addressed in the technical proposal. It does not require a specific section. The Experience Qualification Standard #3 should be addressed in the Past Performance section.**

3. **RFP Cover Letter, 5th paragraph.** The cover letter states "This RFP and resultant award(s) are considered a negotiated procurement." Is it CPCCo's intent to issue a single contract award?

**CPCCo intends to issue a single award for this RFP.**

4. **RFP Section 3.2.2 Personnel Qualifications (page 8).** The RFP states "The Offeror will identify the key personnel proposed to manage and perform the technical segments/aspects of the work." We envision many personnel (greater than 20 individuals) with varying levels of experience will be required to perform the technical aspects of the SOW. Does CPCCo wish that all those individuals be considered key personnel? We would propose the statement be revised to "The Offeror will identify the key personnel proposed to manage the technical segments/aspects of the work."

**Section 3.2.2 is revised to state “The Offeror shall identify the key personnel proposed to manage ~~and perform~~ the technical segments/aspects of the work. The Offeror shall provide a complete organizational chart of its proposed team with key personnel and their functional assignments identified. In addition, the Offeror shall provide a discussion of the established lines of authority, responsibility, and communication.**

5. **RFP Section 3.2.3, Resumes (page 8).** The RFP states “Resumes shall be provided for all key personnel”. “The Offeror shall focus its efforts on providing information of personnel who may be performing work under any resultant contract.” Does CPCCo expect resumes for all personnel who may perform work under any resultant contract or just key personnel?

**CPCCo expects resumes for all personnel who may perform work under any resultant contract, including key personnel. This is not intended to limit personnel who perform work under any resultant task order release.**

6. **RFP Section 3.3, Volume II – Cost/Price and Contractual Proposal.** The RFP states “Please note that the rates proposed for the labor categories will be applicable to both direct and/or any lower-tier subcontractors.” The RFP further states “CPCCo will not accept any application of indirect rates to Other Direct Costs (ODCs). ODCs shall be reimbursed to the contractor at direct cost only without any contractor markups. Offerors shall take this into consideration as part of their pricing proposal.” Please confirm that lower-tier subcontractor labor costs are not considered “Other Direct Costs.”

**Lower-tier subcontractor labor costs are not considered “Other Direct Costs” for this Request for Proposal.**

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Except as provided herein, all terms and conditions of the Request for Proposal remain unchanged and in full force and effect.

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## II. ACKNOWLEDGMENT OF AMENDMENT

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Offerors must acknowledge receipt of this amendment in writing, by the date and time specified for proposal submissions or the revised Due Date above (if revised), whichever is later. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE DESIGNATED LOCATION BY THE SPECIFIED DATE AND TIME MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you wish to change your offer, such change must make reference to the solicitation and this amendment.

<b>NAME AND ADDRESS OF OFFEROR</b>	<b>NAME OF SIGNER</b>
	<b>TITLE OF SIGNER</b>
<b>OFFEROR</b> <i>(Signature of person authorized to sign)</i>	<b>DATE</b>